PPAI180432 • ASI49716 • SAGE62268 • UPICDIGISPEC

When You Think of Mouse Pads...
...Think of DIGISPEC®



Manufactured in the USA
with US & Global Materials

When You Think of Mouse Pads...

...Think of

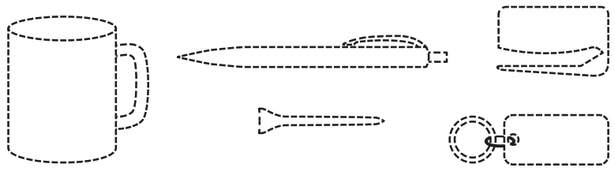
A Proven Promotion Used by Millions Each Day



Promote at the point of "click". Even in a world full of cell phones, tablets, & laptops, countless computers used in offices and homes still use a mouse with a mouse pad.

- A truly effective desktop promotion
- Located next to computers everywhere
- Stays in front of users for a long time
- Protects the desktop

Get More! The average mouse pad has 76 square inches of full-color promotional space. Compared to most other promotional items, this gives your message much more impact for your money.





- More image – more message for your money
- Great color, impact, and detail

...Think of

The Industry's Leading Mouse Pad Manufacturer

With over 350 million mouse pads manufactured, we've been **trusted with more** mouse pad promotions than **ALL other industry suppliers**.

...Think of

Mouse Pads Made in the USA

...Think of DIGISPEC®

COUNSELOR DISTRIBUTOR CHOICE AWARDS 2021

WINNER 2008-2021 2001-2006

PPAI Supplier Star™ Winner 2013 2014

2021 PPAI PYRAMID GOLD SUBLIMATION

When You Think of Mouse Pads... ...Think of DIGISPEC®

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MOST POPULAR MOUSE PADS

Origin'L Fabric® is our most popular mouse pad.

DESCRIPTION (CODE)
7½"x8"x⅛" Origin'L Fabric® (BG7) Fabric Surface Mouse Pad
7½"x8"x⅛" Vynex® Heavy Duty (N87) Hard Surface Mouse Pad
7½"x8"x⅛" Frame-It *FLEX*® Heavy Duty (FF87) Window Mouse Pad
24 Sheet MousePaper® (MPCCO) Paper Calendar Mouse Pad

For a price point comparison visit www.digispec.com/pricing

THE INDUSTRY'S LEADING MOUSE PAD MANUFACTURER

Digispec® is the Industry's Leading Mouse Pad Manufacturer with over 350 million mouse pads produced. We've been trusted with more mouse pad promotions than all other industry suppliers. Our mouse pad expertise and devotion to customer service means you can always count on Digispec® to deliver the Solid Quality, Reliable Service, and Competitive Pricing you need to delight your customers and grow your business.



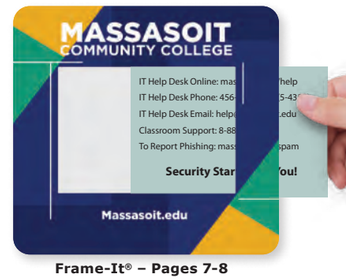
Fabric Surface – Page 2



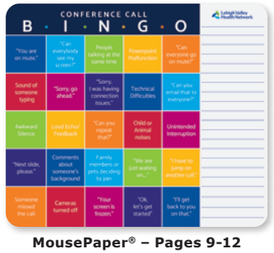
Vynex® Heavy Duty – Page 3



DuraTec® – Page 4



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MousePaper® – Pages 9-12

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Fabric Surface Mouse Pads

Origin'L Fabric®

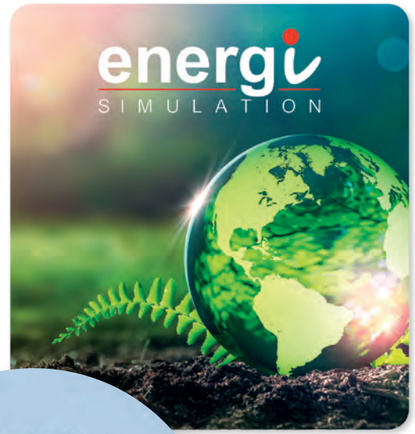
Our most popular mouse pad – a classic performer, good for all occasions.

- ✔Most Economical
- ✔Soft surface for comfort and superior mousing
- ✔Brilliant imprint permanently dyed into the pad
- ✔Made in USA with Global Materials



- ✔A great option for laptops – travels well, protects screen







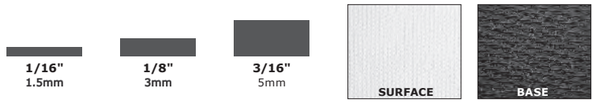


Origin'L Fabric® Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Dye Sublimation: 4-Color Process
Surface: Origin'L Fabric®
Base: Heavy Duty open cell natural rubber
Minimum: 25 Pieces
Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF for reference only
Rush Service: 2-Day, 3-Day, 4-Day
PDF for reference only – Page 14
*Call for rush availability
Current Pricing: digispec.com/fapx

Sizes	6"x8"	7"x8"	7½"x8"	8"Square	8"Round	7"x9"	7½"x8½"	8"x9½"	9"x11"
1/16" 1.5mm	BT6	BTF	BT7	BTS8	BTR8	BTB	BTA	BT8	BT9
1/8" 3mm	BG6	BGF	BG7	BGS8	BGR8	BGB	BGA	BG8	BG9
3/16" 5mm	BB6	BBF	BB7	BBS8	BBR8	BBB	BBA	BB8	BB9



Manufactured in the USA with US & Global Materials

Hard Surface Mouse Pads

HeavyDuty

Top-of-the-Line Choice

- ✔**Most popular** hard surface pad
- ✔Highest perceived value
- ✔Durable for long life
- ✔Made in USA with US and Global Materials







- ✔All Vynex® hard surface pads are back-printed directly to the textured surface – no paper layer to delaminate and peel up





Heavy Duty Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base: Heavy Duty open cell natural rubber
Minimum: 100 Pieces
Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF for reference only
Rush Service: 2-Day, 3-Day, 4-Day
PDF for reference only – Page 14
*Call for rush availability
Current Pricing: digispec.com/hdpx

Sizes	6"x8"	7"x8"	7½"x8"	8"Square	8"Round	7"x9"	7½"x8½"	8"x9½"	9"x11"
1/16" 1.5mm	N66	N6F	N67	N6S8	N6R8	N6B	N6A	N68	N69
1/8" 3mm	N86	N8F	N87	N8S8	N8R8	N8B	N8A	N88	N89



Manufactured in the USA with US & Global Materials

Hard Surface Mouse Pads

DuraTec®

LATEX-FREE synthetic rubber – our most durable latex-free mouse pad.

- ✔Durability that rivals Heavy Duty
- ✔Great for healthcare and education projects
- ✔Light weight – reduces freight cost
- ✔Excellent non-skid properties
- ✔Made in USA with US Made Materials



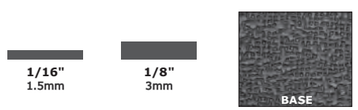


DuraTec® Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base: DuraTec® latex-free synthetic rubber
Minimum: 100 Pieces
Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF for reference only
Rush Service: 2-Day, 3-Day, 4-Day
PDF for reference only – Page 14
*Call for rush availability
Current DuraTec® Pricing: digispec.com/dtpx

Sizes	6"x8"	7"x8"	7½"x8"	8"Square	8"Round	7"x9"	7½"x8½"	8"x9½"	9"x11"
1/16" 1.5mm	ND6	NDF	ND7	NDS8	NDR8	NDB	NDA	ND8	ND9
1/8" 3mm	NH6	NHF	NH7	NHS8	NHR8	NHB	NHA	NH8	NH9



Manufactured in the USA with US & Global Materials

Barely There™ Hard Surface Mouse Pads

Ultra-Thin LATEX-FREE mouse pad with a durable, non-slip backing.

- ✔Deliver big impact in an Ultra-Thin format
- ✔Great for mailings and inserts
- ✔Compact – You can take more with you to events or trade shows
- ✔Great for laptops – Easily slips between keyboard and screen
- ✔Made in USA with US Made Materials







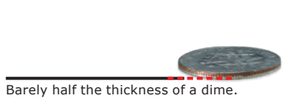


Barely There™ Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base: BarelyThere® latex-free ultra-thin
Minimum: 100 Pieces
Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF for reference only
Rush Service: 2-Day, 3-Day, 4-Day
PDF for reference only – Page 14
*Call for rush availability
Current BarelyThere® Pricing: digispec.com/btpx

Sizes	6"x8"	7"x8"	7½"x8"	8"Square	8"Round	7"x9"	7½"x8½"	8"x9½"	9"x11"
.017"	NR6	NRF	NR7	NRS8	NRR8	NRB	NRA	NR8	NR9



Manufactured in the USA with US & Global Materials

Peel&Place® Hard Surface Mouse Pads

Peel&Place®

Ultra-Thin LATEX-FREE mouse pad with a lo-tac, repositionable adhesive backing.

- ✔Lightweight and economical
- ✔Great for mailings and inserts
- ✔Special lo-tac repositionable adhesive keeps your promotion in place
- ✔Made in USA with US Made Materials











Ultra-Thin Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base: Peel&Place® 100% latex-free lo-tac repositionable adhesive
Minimum: 100 Pieces
Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF for reference only
Rush Service: 2-Day, 3-Day, 4-Day
PDF for reference only – Page 14
*Call for rush availability
Current Peel&Place® Pricing: digispec.com/pppx

Sizes	6"x8"	7"x8"	7½"x8"	8"Square	8"Round	7"x9"	7½"x8½"	8"x9½"	9"x11"
.017"	NP6	NPF	NP7	NPS8	NPR8	NPB	NPA	NP8	NP9

Removable/Repositionable





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Lift-Top Mouse Pads

FrameIt LIFT®

Lift the clear mousing surface to insert content.

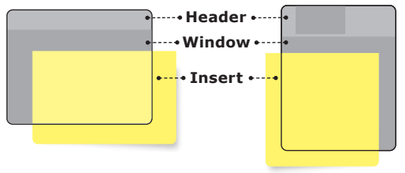
- ✔Our largest window – room for more insert types/sizes
- ✔Print header, footer, or all around the window
- ✔Made in USA with US and Global Materials

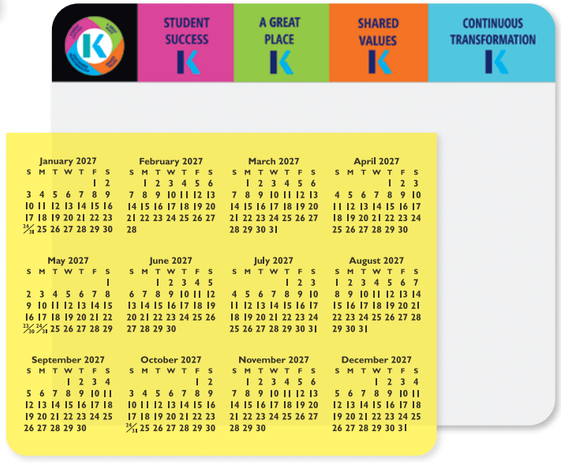




Window & Inserts
Inserts are placed by lifting the clear covering on the front of the mouse pad.

Pad Size	Header Print	Window	Insert	
7½"x8"	1½"x8"	6"x8"	6"x8"	Standard Sizes
8"x9½"	1½"x9½"	6½"x9½"	6½"x9½"	
With 2x3.5 business card window				
7½"x8"	2.3"x8"	5.2"x8"	5.2"x8"	Non-Standard Sizes
8"x9½"	2.3"x9½"	5.7"x9½"	5.7"x9½"	





Custom Calendar Inserts Available

Frame-It LIFT® Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base Option: Heavy Duty open cell natural rubber
Base Option: DuraTec® latex-free synthetic rubber
Minimum: 100 Pieces
Lead Time:
6-Day Production: PDF for reference only
7-Day Production: PDF approval required
Reorder 6-Day: PDF for reference only
Rush Service: 3-Day, 4-Day, 5-Day
PDF for reference only – Page 14
Current LIFT® Heavy Duty Pricing: digispec.com/thpx
Current LIFT® DuraTec® Pricing: digispec.com/tdpx

	Sizes	7½"x8"	8"x9½"
Heavy Duty Base	1/16" 1.5mm	FL67	FL68
	1/8" 3mm	FL87	FL88

	Sizes	7½"x8"	8"x9½"
DuraTec Base	1/16" 1.5mm	FLD7	FLD8
	1/8" 3mm	FLH7	FLH8



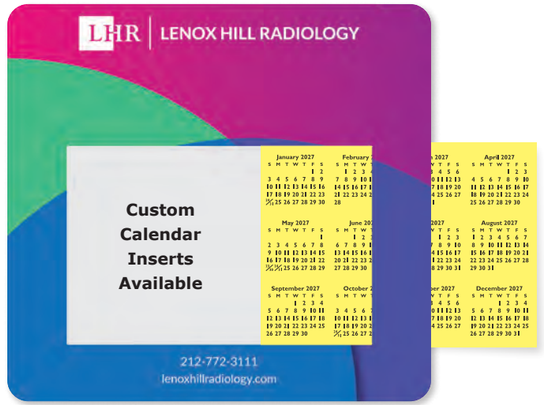
Manufactured in the USA with US & Global Materials
DIGISPEC

Window Mouse Pads

Frame It FLEX®

Combines a mouse pad with a picture frame for an effective personal promotion.

- ✔Easy personalization with a business card window
- ✔Great promotion even if just used as a picture frame
- ✔Made in USA with US and Global Materials



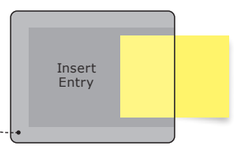




Window & Inserts

Inserts are placed into a pocket created between the rubber backing and surface. Pocket is designed for a single insert sheet. When ordering specify:

- Window Size – Standard is 3¾"x5¾"
- Insert Size – Standard is 4"x6"
- Window Placement – Standard is centered
- Insert Entry Side – right side
- Max Insert Size –
  - 7½"x8" - 6¼"x6¾"
  - 8"x9" - 6¾"x7¾"
  - 8"x9½" - 6¾"x8¼"
- ¾" minimum glue area on all closed edges



Frame-It FLEX® Options

Free Stock Art: Page 13, General Info & Art Specs: Pages 15-16
Some variation in pad thickness and size is normal and expected

Imprint: Offset Lithography: 4-Color Process
Surface: Vynex® hard surface with matte finish
Base Option: Heavy Duty open cell natural rubber
Base Option: DuraTec® latex-free synthetic rubber
Minimum: 100 Pieces
Lead Time:
6-Day Production: PDF for reference only
7-Day Production: PDF approval required
Reorder 6-Day: PDF for reference only
Rush Service: 3-Day, 4-Day, 5-Day
PDF for reference only – Page 14
Current FLEX® Heavy Duty Pricing: digispec.com/xhpx
Current FLEX® DuraTec® Pricing: digispec.com/xdpx

	Sizes	7½"x8"	8"x9"	8"x9½"
Heavy Duty Base	1/16" 1.5mm	FF67	FF6D	FF68
	1/8" 3mm	FF87	FF8D	FF88

	Sizes	7½"x8"	8"x9"	8"x9½"
DuraTec Base	1/16" 1.5mm	FFD7	FFDD	FFD8
	1/8" 3mm	FFH7	FFHD	FFH8







Manufactured in the USA with US & Global Materials
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Note Paper Mouse Pads

MousePaper®

A versatile promotion with the full impact of a mouse pad plus a note pad, to-do list, calendar, or checklist.

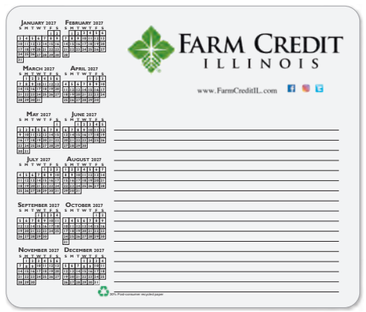
- ✔Multi-page promotion with your message printed on each sheet
- ✔**Eco-friendly** – built with recycled paper
- ✔Your promotion is refreshed with each new page
- ✔Great promotion even if just used as a note pad
- ✔Create a custom form or add a calendar
- ✔Made in USA with Global Materials





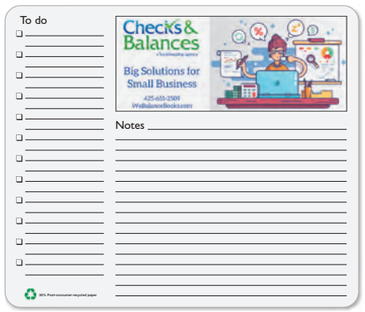


Stock "Calendar & Notes"



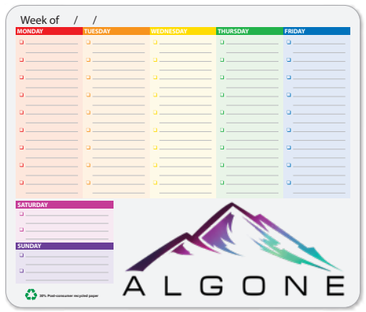
Logo Area: 2¼"x5½"

Stock "To Do & Notes"



Logo Area: 2¼"x5½"

Stock "To Do Weekly"



Logo Area: 2¼"x5½"

MousePaper® Options

Free Stock Art: Page 14
General Info & Art Specs: Pages 15-16

Imprint: Offset Lithography: 4-Color Process
Surface: 30% post-consumer recycled paper with patented mousing texture
Backing: 100% pre-consumer reclaimed paperboard with non-slip texture
Minimum: 125 pieces for 24 sheets / 250 pieces for 40 sheets
Lead Time:
9-Day Production: PDF for reference only
10-Day Production: After PDF approval
Reorder 9-Day: PDF for reference only
PDF for reference only – Page 14
*Call for rush availability
Current MousePaper® Pricing: digispec.com/mppx

Size	7¼"x8½"
24 Sheets	MPCCO
40 Sheets	MPFCO





Manufactured in the USA with US & Global Materials
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Note Paper Calendar Mouse Pads

MousePaper® Calendar

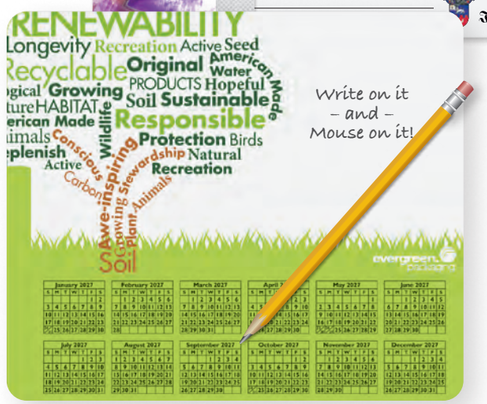
A promotional triple-threat with the full promotional impact of a mouse pad, note pad, and monthly calendar.

- ✔**Eco-friendly** – built with recycled paper
- ✔Begin your calendar on any month
- ✔Great just as a calendar promotion
- ✔Also a wall calendar with built-in hang tab
- ✔Made in USA with Global Materials



✔Add a coupon to each month or insert coupons between months



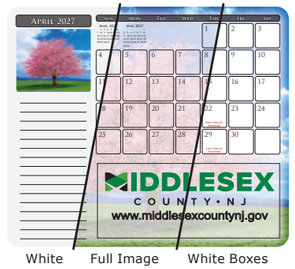


Four easy steps to create your calendar mouse pad promotion

1. Choose any month to start
2. Select style: white, image, white boxes
3. Pick a FREE stock theme
   - ✔Use our FREE 12-month themes or your own art
   - ✔12 colorful images per theme
   - ✔Combine themes for 18 & 24 month promotions

   View all stock themes at www.digispec.com/theme
4. Send your logo/art

We'll do the rest!



White Full Image White Boxes

- ✔Build a custom calendar or use a stock theme
- ✔Highlight special dates throughout the year
- ✔Target different products or services each month
- ✔Add a cover page

FREE STOCK THEMES

MousePaper® Calendar Options

Imprint: Offset Lithography: 4-Color Process
Surface: 30% post-consumer recycled paper with patented mousing texture
Backing: 100% pre-consumer reclaimed paperboard with non-slip texture
Minimum: 125 pieces
Lead Time:
9-Day Production: PDF for reference only
10-Day Production: After PDF approval
Reorder 9-Day: PDF for reference only

PDF for reference only – Page 14
*Call for rush availability

Current MousePaper® Calendar Pricing: digispec.com/mcpx

Free Stock Art: Page 14 and www.digispec.com/theme
General Info & Art Specs: Pages 15-16

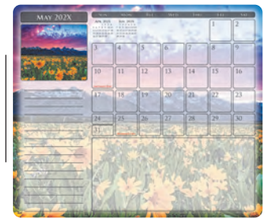
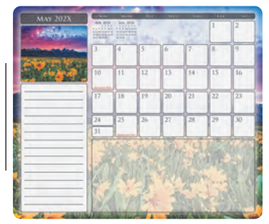
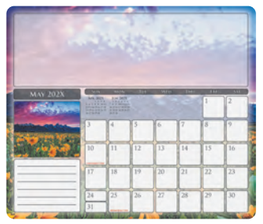
Sizes	7¼"x8½" Landscape	7¼"x8½" Portrait
12 Sheets	MPLO12	MPPO12
18 Sheets	MPLO18	MPPO18
24 Sheets	MPLO24	MPPO24



Calendar Themes & Styles

MousePaper® Calendar

Ten Landscape Style Calendars

	BOX STYLE BOTTOM LOGO	BOX STYLE TOP LOGO	GRID STYLE TOP LOGO	GRID STYLE BOTTOM LOGO
FULL COLOR	 CLBCC	 CLTCC	 CLHCC	 CLGCC
WHITE	 CLBW	 CLTW	 CLHW	 CLGW
WHITE BOXES	 CLBCW	 CLTCW		

It's as easy as adding your logo!

For additional themes, visit digispec.com/themes

Themes for Landscape Style Calendars

Scenic Seasons 2 . . . . . .Product Code: TSS2



Scenic Seasons 3 . . . . . .Product Code: TSS3



Scenic Seasons 4 . . . . . Product Code: TSS4



Scenic Seasons 5 . . . . . .Product Code: TSS5



Themes for Landscape Style Calendars

Beaches . . . . . Product Code: TBCH



Scenic Seasons . . . . . Product Code: TSS



Sunsets . . . . . Product Code: TSUN



Waterfalls . . . . . Product Code: TWF



Patriotic . . . . . Product Code: TPTR



Medical . . . . . Product Code: TMD



Education . . . . . Product Code: TEDU1



Real Estate . . . . . Product Code: TRE



Lighthouses . . . . . Product Code: TLH



Desert Scenic . . . . . Product Code: TDS



Floral . . . . . Product Code: TFRL



Relaxation . . . . . Product Code: TRX



Themes for Portrait Style Calendars

Scenic Header 1 . . . . . Product Code: TSH1



Scenic Header 2 . . . . . Product Code: TSH2





DIGISPEC

Coasters

Show off your marketing message wherever drinks are served

- ✔Great for special events & meetings
- ✔Made in USA with US and Global Materials



Coaster Options

Base:
Heavy Duty open cell natural rubber
DuraTec® latex-free synthetic rubber

Surface: Origin'L Fabric® or **Vynex®**

Sizes: 3.6"Round/Square, 4"Round/Square

Imprint:
Dye Sublimation: 4-Color Process
or offset lithography
General Info & Art Specs: Pages 15-16

Minimum:
100 Pieces for Origin'L Fabric®
250 Pieces for Vynex® Hard Surface

Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF approval required

Rush Service: 2-Day, 3-Day, 4-Day

Jar Openers

Get a grip on your promotion with these colorful jar openers

- ✔Frequently used in kitchens and lunchrooms everywhere
- ✔Made in USA with Global Materials



Jar Opener Options

Base: Heavy Duty open cell natural rubber

Surface: Antimicrobial **Origin'L Fabric®**

Sizes: 5"Round/Square, 6"Round/Square

Imprint: Dye Sublimation: 4-Color Process
General Info & Art Specs: Pages 15-16

Minimum: 50 Pieces

Lead Time:
5-Day Production: PDF for reference only
6-Day Production: After PDF approval
Reorder 5-Day: PDF approval required

Rush Service: 2-Day, 3-Day, 4-Day

STOCK ART

Would you like to add full color graphics to your promotion? It's easy! Just add your logo to one of our FREE stock art backgrounds.

YOUR AWESOME LOGO + FREE STOCK ART =



A sampling of our most popular images and calendars:



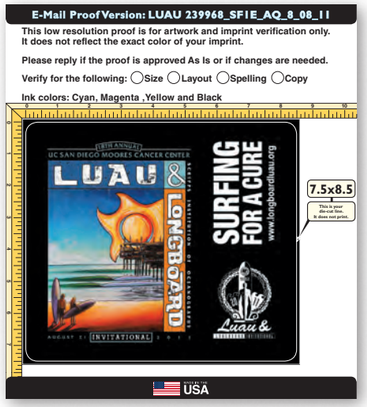
View over 700 stock images at digispec.com/stock. Also, our MousePaper® Calendar theme artwork is available as stock art. See Page 12 or digispec.com/calendars.

PDF "Paper" PROOF

- ✔Full color PDF to confirm the art received and used is correct
- ✔FREE – Emailed with every order & reorder
- ✔Sent within 24 hours of receipt of PO and output-ready art*

When the FREE PDF "Paper" Proof is sent for "reference ONLY", it means production will begin without waiting for PDF proof approval. This PDF is not an accurate color proof – use for design reference only.

* Each order includes a single pdf proof and revision. Additional proofs and revisions are subject to additional fees.



STANDARD LEAD TIME

Production begins the business day following receipt of PO and approved, usable art. Art that is not usable requires additional lead time. Production lead times are based on orders up to 5,000 pieces.

For larger quantities, call for production times.

Custom dies require 3 additional work days.

Packaging requires additional production time determined by the type of packaging required.

Order with Production Proof: Production time following proof approval is 5 business days. Rush options are available.

Traditional	Frame-It®	FREE PDF Proof
5-Days	6-Days	For Reference Only
6-Days	7-Days	Approval Required
Reorder 5-Days	Reorder 6-Days	Approval Required

RUSH SERVICES

See product options for rush service availability.

Contact us for order verification. All order details, including PO, art which is usable without modification or change, shipping instructions, and payment arrangements must be received by Noon Pacific Standard Time (3pm EST). Art must conform to our Art Check List (see Back Cover).

FREE PDF "Paper" Proof sent for reference ONLY. Add one day for PDF approval if required. Quantities over 2,500 may incur additional charges – call for details.

Rush charges cover any special handling, overtime, and other factors necessary to meet a rush schedule. Order changes made after an order is submitted will affect delivery dates and rush charges may be incurred to maintain scheduled ship date.

2-DAY
$100 /v

3-DAY
$62.50 /v

4-DAY
$50 /v

5-DAY
$37.50 /v

6-DAY
$25 /v

PRODUCT SAFETY

Our products are tested by Specialized Technology Resources, Inc. (STR) to ensure they conform to applicable CPSIA and Prop 65 safety standards. All of our products passed the applicable tests. View our Certificate of Conformity at www.digispec.com/safety. Unless the mouse pad is specifically targeted for children, a CPSIA Certificate of Conformity is not usually required.



GENERAL INFORMATION

Standard Production Time: Production begins the business day **following** receipt of PO and approved, output-ready art. Art that is not output-ready requires additional lead time. Standard lead times are based on orders up to 5,000 pieces. For larger quantities, call for availability.

5-DAY: pdf proof for reference only

6-DAY: pdf proof approval required

Reorder 5-DAY: pdf proof approval required

Custom dies require 3 additional work days. Packaging requires additional production time determined by the type of packaging required. **Order with Production Proof:** Lead time following proof approval is 6 days. Rush options are available.

Rush Services: Contact us for order verification. All order details, including PO, art which is usable without modification or change, shipping instructions, and payment arrangements must be received by Noon Pacific Standard Time (3pm EST). Art must conform to our Art Check List (see Back Cover) and must be usable without modification or change. Your order will not ship as requested if unusable art is submitted. See product options for rush service availability. **FREE PDF "Paper" Proof sent for reference ONLY.** Add one day or $50/v for PDF approval if required. Quantities over 2,500 may incur additional charges.

2-DAY Production: $100/v

3-DAY Production: $62.50/v

4-DAY Production: $50/v

Rush charges cover any special handling, overtime and other factors necessary to meet a rush schedule. Order changes made after an order is submitted will affect delivery dates and rush charges may be incurred to maintain scheduled ship date. Additional rush charges, when required, are $50/v (minimum) per day rushed.

Pricing: All prices include a 4-Color Process print, but exclude a set-up fee. All prices are subject to change without notice. To ensure you have the best possible price, contact your Sales Counselor for an aggressive BottomLine™ quote.

Terms: Standard credit terms are Net 30 upon approved credit. A signed credit application is required. Terms for credit card payments are Net 10. Late payments will incur a 1½% per month late fee. Prepayment of initial order may be required.

Marketing: It is our practice to use overruns for samples and product images in our advertising. If this is not acceptable, please indicate this to us in writing.

Co-Op Programs: Co-op programs are happily considered. Contact your Sales Counselor with details and DIGISPEC® will develop a program for you.

Cancelled Orders: If an order is cancelled, you are responsible for all charges incurred up to the point of cancellation.

Returns: Authorization is required prior to return of product. Unauthorized returns will not be accepted. No credit will be issued for product that cannot be returned.

Box Weights: Box weights may vary depending on the actual raw materials used. Some variation is normal.

Custom Dies: Die/handling charge is usually $150/v, but may be more depending on the size and complexity of the pattern. A custom die will increase lead time by three days. Dies created by DIGISPEC® remain factory property. Custom die reorder set-up charge of $37.50/v is applied on all custom die reorder.

Multiple Destination Charge: The first two drop shipments are free. The charge for each additional location depends on the quantity per location. If each location is shipped in full-case multiples, the charge is $12.50/v per location. If each location is shipped the same non-standard case pack quantity, the charge is $18.75/v. If the quantity per location is different and requires non-standard case packs, the cost per location is $37.50/v. There will be an additional set-up charge of $31.25/v and additional lead time will be added to your order. Drop ship lists must be submitted in our Excel spreadsheet. Any instructions not present at the time of quoting may alter pricing when the actual instructions are received. Fulfillment charges are not included in the Multiple Destination charges. If a fulfillment quote is needed, please provide requirements.

Packaging: Standard DIGISPEC® packaging is in bulk. Special poly bagging with a standard 2 mil. poly bag is $.20/v per piece. Shrink wrapping is available at $.20/v per piece. To include a supplied insert or label with the product, please add $.15/v. Labelling boxes is $31.25/v plus $2.50/v per box. DIGISPEC® will quote most types of standard packaging. Packaging increases required lead time. Non-standard case-packs will incur additional charges.

Below Minimum Charge: Minimum order is 100 pieces unless otherwise noted. If an order is submitted for less than the minimum quantity, a below minimum charge of $125/v is applied. Quantities below 125 are not available for MousePaper® products. Below Minimum is not available on Frame-It products, jar openers or coasters.

Shortages & Overages: Orders are subject to 5% over or under run. Exact quantities incur a 10% surcharge.

Job Changes: Job change orders that occur once a project is in our system may incur additional or duplicate charges as applicable. Changes may also affect scheduled delivery dates. To avoid additional charges or delays, nail down all loose ends prior to job submission.

Shipping: F.O.B. Nevada. In accordance with the shipping terms of F.O.B., the responsibility of an order transfers to the customer when the order is shipped. Claims for shipping damage MUST be made by the customer when the shipment arrives. DIGISPEC® accepts no responsibility or liability for carrier-caused delivery delays, problems, or product damages.

Errors and Omissions: DIGISPEC® makes every effort to ensure all information is complete and accurate. If there is inaccurate or incomplete information, we apologize but unconditionally reserve the right to correct any erroneous or missing language and information at any time, including erroneous prices. Further, DIGISPEC® cannot and will not be responsible or liable for any damages, however described, that are caused as a result of said erroneous or missing information. If such an incident should occur, you will be notified of correct information as soon as it is reasonably possible after discovery.

Terms and Conditions: No terms or conditions of purchase orders different from the terms and conditions of seller (DIGISPEC®) will become part of any sales agreement, purchase order, or other document unless it is specifically approved in writing. Our terms and conditions are part of our credit application. The credit application is available from your Sales Counselor or Customer Service Representative and must be completed and approved prior to order processing. Whew! Life is too short for this legal jargon but such is the world today!

ARTWORK & PRODUCTION SPECS

Art Specifications: Art must be output-ready digital files and should conform to the art specs found on our "Art Check List" on the Back Cover. Changes made after production begins will incur additional charges.

Color Targets: Send samples of printing or items to match for color when your order is placed. We can't match your target if we can't see it!

Art Services: Any time art must be created or modified, art services will be billed at $100/v per hour.

FREE PDF "Paper" Proof: A digital "Paper" proof in standard PDF format is emailed for every job. See Page 15 for more information.

Production Proof: $125/v. Production proofs are recommended whenever color matching is critical. A production proof is usually required on larger orders.

Registration: The nature of our manufacturing processes limit registration of the print to the product's edges to ±1/16".

Borders: When art includes a border or other art element that runs parallel to or around the mouse pad's edges, the naked eye can distinguish slight variations in print positioning. As the pad shifts within our ±1/16" the pad may look crooked. For this reason, we do not recommend the use of a border.

E-Mail & FTP: Submit files smaller than 3Mb via email to your Sales Counselor. Send us files up to 80Mb at www.digispec.com/upload. Remember to also send a printed sample of what you expect the art to look like. Refer to our "Art Check List" on Back Cover for details.

Copyrights & Confidentiality: Customers warrant that all images supplied for reproduction, whether digital, conventional or otherwise, are unencumbered by copyright and other usage rights connected to the image(s) and agree to hold harmless and indemnify DIGISPEC® for all claims and expenses for any actions in law that may result from the use of these images. In regards to confidentiality, given the nature of our production processes and our waste streams we cannot guarantee there won't be a breach with 100% assurance. As a result, we have decided not to accept projects where a breach in confidentiality will have material or significant impact on anyone associated with the project.

Color Conversion: All PMS/Spot colors will be converted to 4-Color Process. When referencing a PMS color in a process color print, refer to a Pantone® COLOR BRIDGE® to see how the color translates when converted to CMYK. Most colors change when converted to CMYK.



Stock Colors: For promotions that work best with a simple background or if you need to select a color for text, below is a list of our standard colors. These are 4-Color Process (CMYK) colors, not spot/Pantone® (PMS).

Special Inks – Offset Lithography: 4-Color Process conversions for spot colors are used. Ink is matched to COATED Pantone® colors but ink color is not guaranteed to be an exact match. When color matching is critical, always order a production proof.

Dye Sublimation: Sublimation is a specialized process that prints special heat activated inks on an advanced "transfer" paper. Heat and pressure are applied to the transfer, causing the ink to turn into a gas dye, which then sublimates into the fabric. Once the image is transferred, it is permanent and washable.

This heat activated ink transfer process produces a 100% to 400% dot gain, which impacts all reversed or "knocked out" art. When reversed elements are too small, the dot gain may fill in the reversed area or eliminate it completely. For this reason, we recommend all reversed type be set to bold. Serif fonts such as Times should be set at 18 point or greater and sans serif fonts like Helvetica should be set at 12 point or greater. All reversed lines should be 1.5 points or greater. Image resolution should be 300ppi.

During the sublimation printing process, a color target is used as a reference only. The sublimation process is designed to produce a "pleasing" representation – not an exact match – of the original. Some color variation from a color target is normal and expected. Any time color is critical, we recommend a production proof.

Special Inks – Sublimation: All sublimation is printed using 4-Color Process inks. Pantone® (PMS) colors are matched where possible using 4-Color Process inks. Within the limits of sublimation, precise matching of PMS colors is not always possible. Metallic and fluorescent colors are not available for sublimation pads. When color matching is critical, always order a production proof.

Original Size: All fabric mouse pads are initially cut to ordered size. However, since the fabric mouse pads have a natural rubber base and the sublimation process uses high heat and pressure, the dimensions of the final product may vary from ordered size. This shrinkage and/or growth is a normal and expected effect of the sublimation process.

Offset Lithography: All images submitted for hard surface mouse pads are printed as submitted. Image resolution should be set at 300ppi – remember that effective image resolution is decreased when an image is enlarged in a layout program; so, images should be 300ppi at 100% size in the final document.

While standard offset reproduces color and detail very well, the product surface can sometimes alter the color and appearance of the printed image. When color is critical, we always recommend a production proof.

Separations, Files, Plates, & Dies: All separations, digital files, plates, and dies created by DIGISPEC® remain factory property. Our storage policy is to keep these materials on file for 24 months. After 24 months, reorders are treated as new jobs and require new art and set-ups. Original art is returned on request.

✓ART CHECK LIST

Art Check List

A quick test to ensure success!

Digital art files that pass this pre-flight "test" usually flow through our system with ease. These guidelines are explained in greater detail at www.digispec.com/art.

1 Layout
- ✓1/8" Bleed when art extends past edge
- ✓Critical elements at least 1/4" inside edge

2 Image Resolution
Image resolution MUST be 300ppi or higher. EVERY file used to create the final piece MUST be included and editable. This includes linked or placed files.
- ✓Save images at 300ppi/dpi, sized to 100%
- ✓Save images as .psd, .tif, .eps, or .ai files
- ✓Include editable versions of ***all*** files

3 Fonts
- ✓Reverse Type min 18pt serif, 12pt sans
- ✓Convert all fonts to outlines/curves
- ✓Include all Screen & Printer fonts

4 File Formats ✓MAC ✓PC
- ✓InDesign® ✓Hi-Res PDF
- ✓Photoshop® ✓Illustrator®

Word, Publisher, PowerPoint, and Excel are not acceptable art file formats.

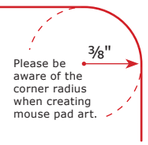
5 Media ✓MAC ✓PC
- ✓FTP: www.digispec.com/upload (3-80Mb)
- ✓Email your Sales Counselor (<3Mb)
- ✓CD ✓DVD

6 Color Target / Sample
Include a complete, full size print of the composite art when possible. Print 4-Color Process targets using calibrated output devices. Submit items for color matching when your order is submitted. We can't match your color target if we can't see it!
- ✓Calibrated Color Target
- ✓Black & White
- ✓**COATED** PMS Color Callout

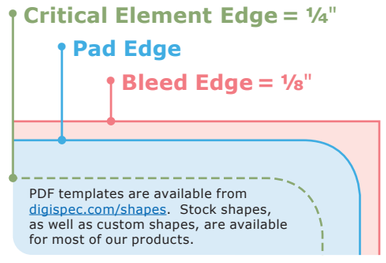
7 Colors – Process & PMS
All PMS/Spot colors will be converted to 4-Color Process. When referencing a PMS color in a process color print, refer to a Pantone® COLOR BRIDGE® coated guide to see how the color translates when converted to CMYK. Most colors change when converted to CMYK.
- ✓CMYK 4-Color Process

8 Design Tips
- ✓Avoid small type and other thin elements for fabric mouse pads
- ✓Avoid borders, text, and art elements that run close to and parallel to the pad's edge
- ✓Include image, font, and layout files
- ✓Convert fonts to curves/outlines
- ✓For a list of standard fonts available for typesetting, visit www.digispec.com/fonts
- ✓Supply a printed copy of the final layout and color samples or color targets

9 Corner Radius
- ✓Standard corner radius is ⅜"
- ✓Any other radius requires a custom die
- ✓Square corners are NOT recommended



10 Typical Mouse Pad Layout



When You Think of Calendars...Think of Mouse Pads!



Make your next calendar or mouse pad promotion even more effective with a calendar mouse pad.